



APVI Annual General Meeting 2021

29th November 2021 2:00-4:00pm AEDT

By Webex

Attendees

Members in attendance

1. Chris Fell, CSIRO
2. Mike Roberts, UNSW
3. Igor Skryabin, ANU
4. Anna Bruce, UNSW
5. Rob Passey, UNSW/ITP Renewables
6. Ken Guthrie, Sustainable Energy Transformation
7. Alison Dunbar, Dunbar Conferencing
8. Linda Koschier, Ideematec
9. Muriel Watt, Australian PV Consulting
10. Renate Egan, Solino
11. Annie Ngo, ITP Renewables

The meeting commenced at 2:04pm AEDT with Chris Fell as Chair and notes taken by Annie Ngo. Roger Dargarville is an apology. Recording of the meeting was consented.

Previous Minutes

The minutes from the 2020 AGM minutes were confirmed as a true and accurate account (Moved by Renate Egan and seconded by Igor Skryabin).

Chair's Report

The Chair presented the 2021 report (refer Appendix 1).

Most participants agreed that the newsletter was a valuable communication medium. The intent is to do strategic planning session next year. The Chair's Report was accepted (Moved by Rob Passey and seconded by Ken Guthrie).

Treasurer's Report

The Treasurer's report was presented (refer Appendix 2). The following is a summary of remarks made by the Treasurer and ensuing discussion:

- Incomings: Reduced from memberships as Ergon and CS Energy have not renewed yet.
- Outgoings: Spend on revamp of APVI website, reduced spent on consultancies.
- Net result of \$2k loss.
- Treasurer noted results are for operating accounts only, and exclude the project accounts.
- Treasurer confirmed operating and project accounts are audited.
- Treasurer confirmed the APSRC is considered a project account and hence unspent funds do not appear in this account. There was discussion around what any unspent funds can be spent on. Secretary confirmed these funds are for ongoing development of the APSRC toward becoming a financially sustainable event.
- Participants noted the related party transactions obligation process where anyone who gets paid by APVI is documented.

The Treasurer's Report was accepted (Moved by Chris Fell, seconded by Mike Roberts).

Appointment of auditor

WC Accountants proposed to continue as auditors. Moved by Chris Fell, seconded by Mike Roberts.

Brief Activity Report

IEA Solar Heating and Cooling Technology Collaboration Programme – Moved to online which has allowed more frequent meetings. Currently eight tasks will be discussed at APSRC, about half has particular focus on PV. Knowledge sharing is at national and international level.

IEA PVPS- Australia is active in all tasks and leads two tasks (PV Sustainability and Offgrid Access to Energy). APVI has been contracted to provide the Secretary role and will take on budget for the PVPS. Will need to secure future funding after 2022 and State Governments could potentially be a source of funding.

Solar Maps – SunSPOT now has 58 LGAs in NSW mapped, improvements include self-help tools for users and simplified presentation of data. Future development to move toward simplified lidar-free version.

PV Manufacturing in Australia Study – Supply chain security risk is increasing as Australia installs ~4GW of PV each year and PV is becoming a dominant energy source. There is some industry interest and Renate noted ACAP research occurring

into related work. Industry is interested in a PV cost model for silicon PV modules for Australia versus imported products. A well-publicised APVI workshop potentially funded by the conference proceeds could be held next year to present preliminary research and seek input from industry, allowing the sector to work together rather than individual driven approaches. A sub-committee of the Executive/Board could be formed to support a dedicated person from UNSW implement the workshop. The workshop would provide the basis for an outline for DISER, whom Muriel has already had initial discussions with.

Voting for new and replacement directors

Voting for board re-elections was done by a show of hands on each resolution, with one resolution per director proposed and counted by the Chair. Retiring directors Mike Roberts and Ken Guthrie were re-elected. Newly nominated directors Rebecca Yang and Roger Dargaville were also elected. Due to an error by the Chair, retiring director Linda Koschier* was not put up for re-election.

*It is noted that shortly after the meeting was closed, the Chair contacted the board and secured the re-appointment of Linda Koschier to the board by director appointment, as allowed under clause 39.4 of the Constitution.

Conference Update

Current plan is the conference to be held over 2 days in-person and online, however this may change depending on the covid situation. Currently 160 registrations and 8 keynote speakers. 2022 conference will be in Newcastle.

Other business

There was no other business.

Closing Remarks

Members expressed their thanks to the Chair.

Meeting closed at 3.34pm AEDT.

Appendix 1

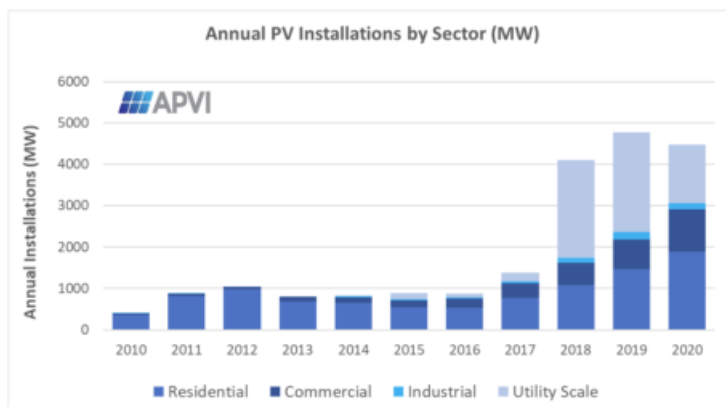
AGM 2021

29 November 2021, online.



Agenda:

1. Welcome, confirm quorum (5), apologies and minute taker
2. Confirm participant approval for recording of meeting (replaces sign-on process)
3. Review 2020 AGM minutes and confirm
4. Chair's report – Chris Fell
5. Treasurer's report – Rob Passey
6. Appointment of auditor
7. Brief activity reports:
 - IEA PVPS/SHC activities (Renate/Ken)
 - Conference update (Rob/Muriel)
 - Solar maps (Mike/Anna)
 - Manufacturing opportunity assessment (Muriel)
8. Election of directors (Annie Ngo, Mike Roberts, Ken Guthrie, Rebecca Yang, Roger Dargaville)
9. Board confirms executive officers to continue (Renate, Rob, Igor)
10. Other business



AGM 2021

29 November 2021, online.



Chair's Report

- Board meetings this year (4): Feb, March, June, October, (December)
- Attempting to operating a separate board & exec wasn't successful – changed back
- Promotional partnerships with EUPVSEC & Energy Storage World Forum
- Participation in three projects (Manufacturing Value Chain, ARC Industrial Transformation Hub, OCSE Decarbonisation Innovation Hub) – Letters of support plus contracts
- A small number of newsletters
- Hosting old ANZSES proceedings
- Spoke at parliamentary enquiry into Waste Management & Recycling
- Tried to arrange a strategic planning session – still have accomodaton booked in Byron Bay, now end Jan.

Appendix 2



Detailed breakdown incomings/outgoings

APVI Operational Profit & Loss July 2009 to June 2021

Incomings (ex GST)	Jun-10	Jun-11	Jun-12	Jun-13	Jun-14	Jun-15	Jun-16	Jun-17	Jun-18	Jun-19	Jun-20	Jun-21
Memberships	53,528	83,000	83,267	53,300	41,046	40,437	43,550	36,926	37,933	35,168	27,090	25,340
Interest	3,269	3,850	1,950	1,200	1,609	2,202	1,264	891	2,245	2,155	831	437
Other	-	-	3,190	685	9,535	1,400	-	-	-	1,818	-	-
Projects (income generating)	-	-	5,500	48,000	4,000	46,270	73,806	-	-	-	-	-
Total	56,797	86,850	93,907	103,185	56,190	90,709	118,620	37,817	40,178	39,142	27,921	25,777
Outgoings (ex GST)												
Workshops & meetings	2,597	2,442	818	-	5,117	2,895	552	-	-	-	-	-
Website	1,403	7,100	7,063	7,100	16,070	998	305	602	301	489.78	3,770	9,945
Insurance	2,200	2,220	2,321	2,350	2,277	2,418	2,382	2,334	2,550	2,761.54	3,484	3,863
Audit & tax return	3,800	3,100	3,100	4,300	3,800	3,200	4,930	4,190	3,650	5125	3,820	3,470
Bank fees	120	86	67	200	218	106	20	140	-	77	181	70
Chair's salary	17,666	23,000	35,417	21,000	2,083	-	-	-	-	-	-	-
Accounting/bookkeeping	-	-	-	-	1,442	2,417	810	1,707	1,324.55	1,529	1,289	-
Consultancy salary	-	13,000	4,000	13,500	7,750	2,583	4,527	14,582	10,417	17,904	15,500	4,167
Projects (income generating)	-	13,500	35,144	20,500	5,013	42,576	76,875	21,623	-	-	-	-
Media/communications	-	6,200	-	20,750	20,873	-	-	-	-	-	-	-
Expenses	4,844	8,000	14,714	9,650	10,537	2,237	1,813	944	500	475	1,429	895
Miscellaneous	3,150	4,500	939	17,675	1,519	1,643	754	1,149	348	-	-	-
Total	33,183	83,148	103,585	117,025	75,257	60,098	94,785	46,375	19,473	28,157	29,712	23,699
Total each year (ex GST)	23,614	3,702	(9,678)	(13,840)	(19,067)	30,612	23,835	(8,558)	20,706	10,985	(1,791)	2,078

- Cash in hand
 - 1 July 2021 - \$98,154
 - 29 Nov 2021 - \$99,443



P&L

Australian PV Institute Limited

ABN: 91 006 005 190

Statement of Profit or Loss and Other Comprehensive Income For the Year Ended 30 June 2021

	Note	2021 \$	2020 \$
Revenue	4	777,726	670,969
Other Expenses	5	(786,263)	(613,953)
Profit before income tax		(8,537)	57,016
Income tax (expense)/benefit		6,334	(7,987)
Profit for the year		(2,203)	49,029
Total comprehensive income for the year		(2,203)	49,029